

CITY COUNCIL AGENDA REQUEST FORM

Today's date: 10 / 24 / 17

Date of meeting 11 / 01 / 17

(City Council meetings are held the 1st and 3rd Wednesday of each month.)

Name of Citizen, Organization, Elected Official, or Department Head making request:

Sean Scoggin

Address: 1123 Lake Street, Sandpoint, ID

Phone number and email address: 208.255.7548

Authorized by: Jennifer Stapleton

name of City official

City official's signature

(Department Heads, City Council members, and the Mayor are City officials.)

Subject: Community Development Block Grant Public Hearing

Summary of what is being requested: A Public Hearing to inform the public and take public comment on City Administrations intent to apply for a Community Development Block Grant through the Idaho

Department of Commerce to fund the lighting portion of the downtown revitalization project.

The following information MUST be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city? ☒ ☐ **Yes or No**

If yes, in what way? Funds will support the purchase, transportation and installation of lighting in the amount of \$467,450.00

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action:

Have they been contacted?
Yes or No

3. Is there a need for a general public information or public involvement plan? **Yes or No**

If yes, please specify and suggest a method to accomplish the plan: ☐ ☒

4. Is an enforcement plan needed? **Yes or No** ☐ ☒ Additional funds needed? **Yes or No** ☐ ☒

5. Have all the affected departments been informed about this agenda item? **Yes or No** ☒ ☐

This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.

ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM

**CITY OF SANDPOINT
AGENDA REPORT**

DATE: October 24, 2017

TO: MAYOR AND CITY COUNCIL

FROM: Grants and Projects Administrator, Sean Scoggin

SUBJECT: Resolution to Establish a Redevelopment Area

DESCRIPTION/BACKGROUND:

The City of Sandpoint Administration is submitting a proposal to the Idaho Department of Commerce for an Idaho Community Development Block Grant (CDBG) in the amount of \$467,450.00. The proposed project to be funded by CDBG is the lighting portion of the Downtown Revitalization, which will take place in two phases. The hearing will include a discussion of the application, scope of work, budget, schedule, benefits of the project, how CDBG funds will benefit low and moderate-income persons, and location of the proposed project. The application, related documents, and ICDBG Application Handbook will be available for review.

The hearing has been scheduled for November 1, 2017 at 5:30 pm within City Hall Council Chambers. Verbal and written comments will be accepted prior to and at the hearing.

STAFF RECOMMENDATION:

Approve

ACTION:

Council Approval

WILL THERE BE ANY FINANCIAL IMPACT?

No

HAS THIS ITEM BEEN BUDGETED?

Yes


ATTACHMENTS:

Notice of Public Hearing on Proposed Grant Activities

The City of Sandpoint is submitting a proposal to the Idaho Department of Commerce for an Idaho Community Development Block Grant (CDBG) in the amount of \$467,450.00. The proposed project to be funded by CDBG is the lighting portion of the Downtown Revitalization, which will take place in two phases. The hearing will include a discussion of the application, scope of work, budget, schedule, benefits of the project, how CDBG funds will benefit low and moderate-income persons, and location of the proposed project. The application, related documents, and ICDBG Application Handbook will be available for review.

The hearing has been scheduled for November 1, 2017 at 5:30 pm within City Hall Council Chambers. Verbal and written comments will be accepted prior to and at the hearing.

The hearing will be held in a facility that is accessible to persons with disabilities. Special accommodations will be available, upon request, five (5) days prior to the hearing in a format that is usable to persons with disabilities. For more information, please contact the City Clerk at 208-263-3310.



Mayor Shelby Rognstad
1123 Lake Street
Sandpoint, ID 83864

This Notice can be provided in a format accessible to persons with disabilities and/or persons with limited English proficiency upon request.

Al ser solicitada, esta notificación puede ser proveída en un formato fácil de usar para personas con discapacidad y/o personas con conocimientos limitados del Inglés.

Publication date: October 25, 2017

City of Sandpoint

Idaho Community Development Block Grant Public Hearing

November 1, 2017

Background

The City of Sandpoint Administration is submitting a proposal to the Idaho Department of Commerce for an Idaho Community Development Block Grant (CDBG) in the amount of \$467,450.00. These funds will support the purchase, transport and installation of pedestrian lighting associated with the Downtown Revitalization project. Specifically, the pedestrian lights will be installed along the entirety of Cedar Street, from ½ block east of 5th Ave to Bridge Street on 1st Ave.

Idaho Community Development Block Grant

The Idaho Community Development Block Grant (ICDBG) program is a competitive grant program administered by the Idaho Department of Commerce. Each year the U.S. Department of Housing and Urban Development allocates Idaho's share of the States and Small Cities Community Development Block Program as determined by the funding formula contained in the Housing and Community Development Act of 1974 as amended. The formula is based on Idaho's population, poverty, and age of housing.

Commerce distributes the federal funding to counties and non-entitlement cities through a competitive grant process. The grant application process generally consists of the application submission, review and ranking by department staff and Economic Advisory Council members and submission of the addendum where required. The final award is made by the Governor.

Application Funding Category: Economic Development, Downtown Revitalization

Downtown revitalization projects address prevention or elimination of slum and blight as their national objective, but a downtown revitalization is made up of much more than just infrastructure improvements. It's about creating or retaining the economic vitality of Downtown Sandpoint. Sandpoint's downtown plays a vital role in economic and social development of the community, as it fosters activities where commercial, cultural, and civic activities converge fostering business and cultural exchange.

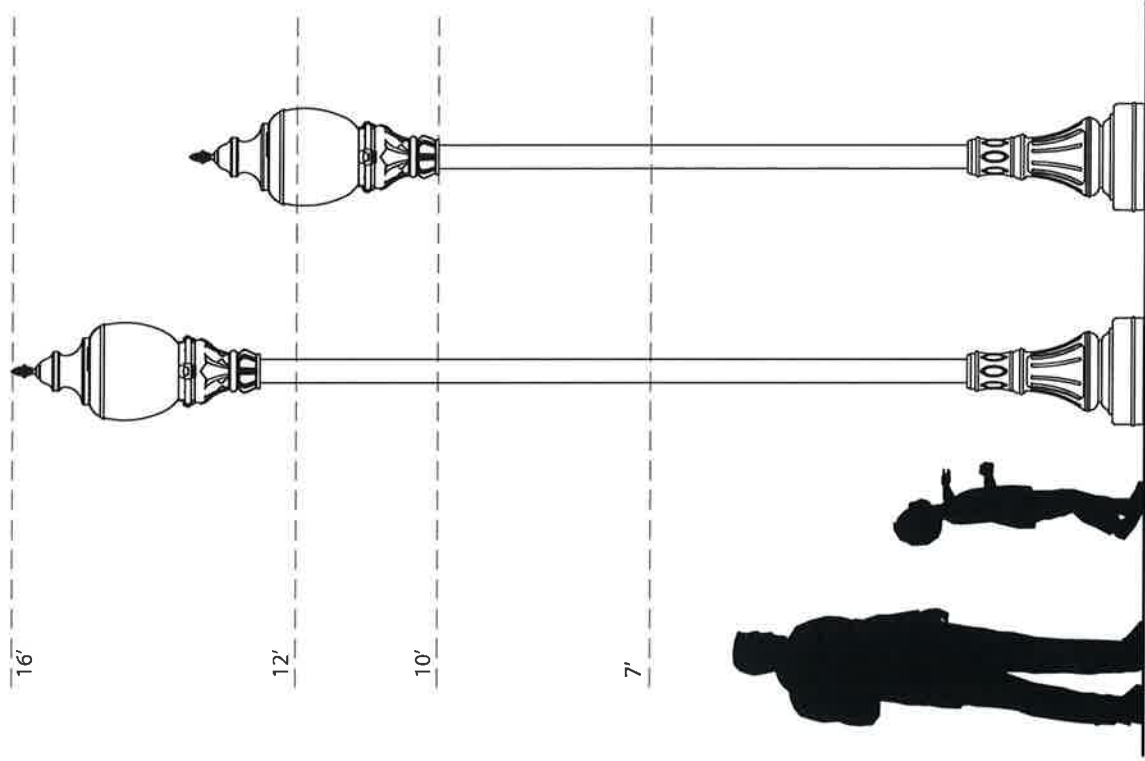
The downtown revitalization project will take place in 2 phases, with phase 1 scheduled to commence in the spring of 2018 and phase 2 scheduled for spring of 2019.

CITY OF SANDPOINT

DOWNTOWN REVITALIZATION PROJECT

DOWNTOWN STREETS PHASING 1& 2





Existing Downtown streetlight standard

STREET LIGHTING

Pedestrian-scale lighting is one of the most significant and important investments the City has made in the last decade. The City's standard light pole is a 10-foot tall, fluted steel pole that has been custom polyester powder-coated in forest green. The luminaire is a traditional "Federal Globe" acorn-style lamp and has been outfitted with an internal cut-off to comply with the City's "Dark Sky" ordinance. The light pole is manufactured by Architectural Area Lighting (AAL).

This light pole complements the district's charming historic character and should continue to be used on all of the internal streets in the Business Improvement District.

A complementary, but taller (14-foot minimum, 16-foot preferred), light pole should be selected for the First Avenue and Cedar Street streetscape. The taller light pole allows banners, art, and flower baskets to be hung from the pole at a height that is easy to see at a distance and provides better vehicle clearance. The light tone and quality should remain the same between to two fixtures.

The City should continue to explore the latest advances in lighting, as LED technologies become more affordable and efficient.

City of Sandpoint Downtown Revitalization Project - Phase 1 & 2

Construction Cost Estimate - Street Lighting

Date: October 4, 2017

Prepared By: Century West Engineering Corp.

	BID ITEM DESCRIPTION	EST. QTY	UNITS	UNIT PRICE	ESTIMATED COST
Street Lights Without Bases					
2010.4.1.A.1	MOBILIZATION	1	LS	\$ 28,000	\$ 28,000
1102.4.1.A.1	STREET LIGHT, TYPE P1 WITHOUT BASE	55	EA	\$ 5,200	\$ 286,000
1102.4.1.C.1	MISCELLANEOUS ELECTRICAL WORK	1	LS	\$ 9,000	\$ 9,000

ESTIMATED SUBTOTAL CONSTRUCTION: \$ 323,000

CONTINGENCIES 15%: \$ 48,450

ESTIMATED TOTAL CONSTRUCTION COST: \$ 371,450

REBID - Phase 1 Lighting: \$ 20,000

Phase 2 Lighting Design: \$ 20,000

Phase 1 Construction Management: \$ 28,000

Phase 2 Construction Management: \$ 28,000

ESTIMATED TOTAL PROJECT COST: \$ 467,450

* Unit prices adjusted in consideration of 2 contracts

City of Sandpoint Downtown Revitalization Project - Phase 1

Construction Cost Estimate - Street Lighting

Date: October 4, 2017

Prepared By: Century West Engineering Corp.

ITEM NO.	BID ITEM DESCRIPTION	EST. QTY	UNITS	UNIT PRICE	ESTIMATED COST
Street Lights Without Bases					
2010.4.1.A.1	MOBILIZATION	1	LS	\$ 14,000	\$ 14,000
1102.4.1.A.1	STREET LIGHT, TYPE P1 WITHOUT BASE	25	EA	\$ 5,200	\$ 130,000
1102.4.1.C.1	MISCELLANEOUS ELECTRICAL WORK	1	LS	\$ 4,500	\$ 4,500

ESTIMATED SUBTOTAL CONSTRUCTION: \$ 148,500

CONTINGENCIES 15%: \$ 22,275

ESTIMATED TOTAL CONSTRUCTION COST: \$ 170,775

REBID - Phase 1 Lighting: \$ 20,000

Phase 1 Construction Management: \$ 28,000

ESTIMATED TOTAL PROJECT COST: \$ 218,775

City of Sandpoint Downtown Revitalization Project - Phase 1

Construction Cost Estimate - Street Lighting

Date: October 4, 2017

Prepared By: Century West Engineering Corp.

ITEM NO.	BID ITEM DESCRIPTION	EST. QTY	UNITS	UNIT PRICE	ESTIMATED COST
Street Lights Without Bases					
2010.4.1.A.1	MOBILIZATION	1	LS	\$ 14,000	\$ 14,000
1102.4.1.A.1	STREET LIGHT, TYPE P1 WITHOUT BASE	30	EA	\$ 5,200	\$ 156,000
1102.4.1.C.1	MISCELLANEOUS ELECTRICAL WORK	1	LS	\$ 4,500	\$ 4,500

ESTIMATED SUBTOTAL CONSTRUCTION: \$ 174,500

CONTINGENCIES 15%: \$ 26,175

ESTIMATED TOTAL CONSTRUCTION COST: \$ 200,675

Phase 2 Lighting Design: \$ 20,000

Phase 1 Construction Management: \$ 28,000

ESTIMATED TOTAL PROJECT COST: \$ 248,675